

ARGUS Psychological Services

“Committed to your mental and spiritual health and growth”

618 10th St. – Suite 106, Huntington, WV 25701 • voice: (304)525-9959 • fax: (304)525-9959

OFFICE POLICIES

I am glad you have come for service. Since good communication is vital for effective psychotherapy, I believe it is important to have a clear agreement between us about policies and procedures. If you have any question or comment about the following, please voice your concerns to me.

Confidentiality

In the State of West Virginia, those receiving treatment from a psychologist are entitled to protection that communications to the therapist will remain confidential. (Exceptions which void confidentiality of your records include life-threatening situations, intention to commit serious harm, and child abuse.)

Consent to Treatment

Most people who participate in behavioral or mental health treatment benefit from it. Like most kinds of health care, this kind of treatment requires a very active effort on your part if you are going to get something out of it. In addition, there may be certain kinds of risks involved. For example, the therapy process can be challenging and sometimes may involve experiencing some uncomfortable feelings, or engaging in difficult interactions, or facing difficult aspects of your life. Nevertheless, most people find the benefits outweigh any such risks. In fact, sometimes there can be more risks associated with **not** participating in therapy.

It is important that you participate in this treatment willingly. If you have any question or concerns about this document, about the services being provided to you, or about your treatment options, please ask!

Payment Policy

The fee per psychotherapy/counseling hour is \$180. for the first session, and \$120. thereafter. Payment is due at time of service. For valid insurance coverage – you’ve got it, and we’re on their panel – only your co-payment (subject to any deductible provision) is due at the time of service. Argus will bill your insurance for the balance.

Appointment Policy

Please let me know at least one working day in advance if you cannot keep a scheduled appointment to allow me to offer that hour to others in need. There is a \$25. rescheduling charge for appointments not canceled at least one business day in advance.

Medical Service/Medications

Argus will work with your physician and/or psychiatrist to maximize the care you need. Accordingly, you may be asked to sign a Release Of Information form to permit communications with your physician(s).

If you have been referred for service, an acknowledgment to your referral source that you have come here, is appropriate. However, no subsequent communication will ever occur with your physician(s) about the details of your service here without your permission.

If you need medication and do not have a prescriber, we will assist you in obtaining one.

Emergency Service

After normal business hours, you may leave a message on the Argus telephone answering machine which will then call Dr. Frederick’s pager. For emergency service, please **immediately** go to St. Mary’s or Cabell Huntington Hospital’s Emergency rooms, or call 911.

Notice of Privacy Practices

Please refer to the attached form. It is not the obligation of Argus Psychological Services to ensure that you have read and/or understand the document or its contents.

By my signature below, I acknowledge I understand the above policies, agree to participate in this treatment, and have been given a copy of this document and Argus’“Notice of Policies and Privacy Practices to Protect the Privacy of Your Health Information,” with opportunity to discuss them.

CLIENT’S SIGNATURE

DATE

December 9, 2017